



Babcock Neighborhood School Governing Board Meeting

Location: Woodlea Hall
42850 Crescent Loop
Babcock Ranch, FL 33982

Date/Time: Tuesday, May 9th, 2017 @ 5:00PM

Mission

The mission of Babcock Neighborhood School is to prepare kindergarten through grade eight students to become independent, creative and compassionate lifelong learners, leaders and problem solvers through an environmentally focused “greenSTEAM” educational program that integrates science, technology, engineering, the arts and mathematics within a thoughtfully prepared holistic learning environment.

Meeting Minutes

Members Present: Robert Kenny (RK), Richard Lewis (RL), Dorothy Rea (DR), Jennifer Languell (JL), Jim Geraldini (JG), Sarah Spector (SS).

Members on the Phone: Amy Biener (AB)

Staff Present: Shannon Treece, Christy Noe, Erica Woods, and Melissa Gross Arnold (on the phone)

1. Call to Order -Meeting was called to order by Robert Kenny at 5:00PM.

2. Additions or corrections-none.

3. Approval of Minutes (4-18-17)- point of order by RK. He didn't recall asking for a recommendation from staff on officers. RL, AB, and SS recalled asking staff to recommend officers and board member classes.

Motion to approve minutes from 4-18-17 made by RL. Second: SS; Motion carried.

4. Public Comment on Agenda Item -no public comment.

5. Reports

a. Consultant Report (**Attachment A**)

20 min. (Christy)

b. Principal Report

10 min. (Shannon)

6. New Business

a. Adopt Public Comment Policy (**Attachment B**)

5 min. (Melissa)

Motion to adopt the Public Comment Policy made by JL. Second: RL. Motion carried.

b. Establish Board Classes (**Attachment C**)

10 min. (Christy and Melissa)

Motion to accept the Resolution with board classes presented by staff made by RL. Second: JG. Motion carried.

c. Nominate Officers (**Attachment D**)

10 min. (Christy, Shannon, Melissa)

Motion to adopt staff recommendations for officers with the exception of Secretary. Secretary will remain Dorothy Rea. (Jim Gerald was recommended). Motion: SS. Second: RL. Motion carried.
Discussion-Robert would like to be more involved in budget process, wants to have a monthly Treasurer's Report. Robert is interested in Treasurer position. Recommended that we leave Amy Biener as Treasurer this year because of complicated bank/check issue. We just got that process established, and to change it now would cause a delay in payments, process and we are about to move into very busy time with financial needs. (hiring, paying staff, ordering FF&E, etc).
Richard Lewis volunteered to go to mandatory FLDOE new school training in Orlando on May 16th.

d. Adopt Annual Budget (**Attachment E**)

20 min (Curtis Fuller, Bill VanderMay)

Motion to adopt the Annual Budget made by RL. Second: DR. Motion carried.

5. BNS Lease Agreement (**Attachment F**)

10 min. (Melissa)

Motion to approve lease contingent upon SS, ST, CN working with MGA on getting final drawing, operating expenses, and working out other details with Kitson & Partners. Lease needs to be finalized by May 31 for CSP grant. Motion made: SS. Seconded: RL. Motion carried.

6. Authorize expenditures for the month

1023 application fee (\$850)- RK question as to why they needed to authorize expenditures. CN explained that this fee was not in the budget, and anything not in budget needed to be authorized by board.

EEIO Insurance Premium for the year (\$5,105)

Motion to approve expenses made by RL. Seconded: JG. Motion carried.

7. Recommend HR Company to contract with (**Attachment G**)

Motion to approve ADP as HR company made by RL. JL seconded. Motion carried.

8. New Hire Approval (**Attachment H**)

(Shannon and Christy)

10 min

Motion to approve Shannon Arthur as Business/Office Manager with start date of June 1 made by SS. Seconded: JL. Motion carried.

7. Old Business

a. Update on HR Policy (**Attachment I**)

10 min. (Christy and Shannon)

7. Public Hearing

a. Action on Public Hearing

8. Comments

a. Public

b. Attorney

c. Board (good of the order)

Richard Lewis wanted to thank Robert Kenny for being the first Board Chairman.

Robert Kenny wanted to recognize the outstanding collaboration between BNS and FGCU in getting the MOU finished. He would like to invite the Dean to a board meeting to thank her and talk about relationship with school moving forward.

Richard Lewis wanted to thank Christy Noe for all of the hard work over the past months in getting staff hired, working with board, working through details of opening tasks. He also thanked Shannon Treece for her efforts in working to get staff hired, take on tasks related to opening.

d. Principal

Principal Treece told board she was excited and honored to be the first Principal at BNS and was looking forward to getting started.

Public Comment

The public is invited to speak. Comments are limited to 3 minutes. The board may not answer questions during the meeting but the staff member may answer questions after the meeting.

Meeting was adjourned at 5:33PM.

Next Meeting: Tuesday, June 13, 2017 @ 5:00PM Woodlea Hall First Floor Conference Room