



Babcock Neighborhood School Governing Board Meeting

Location: Woodlea Hall
42850 Crescent Loop
Babcock Ranch, FL 33982

Date/Time: Tuesday, May 23th, 2017 @ 8:00AM
1-712-770-4160 PW: 875314

Mission

The mission of Babcock Neighborhood School is to prepare kindergarten through grade eight students to become independent, creative and compassionate lifelong learners, leaders and problem solvers through an environmentally focused “greenSTEAM” educational program that integrates science, technology, engineering, the arts and mathematics within a thoughtfully prepared holistic learning environment.

Agenda

1. Call to Order

Meeting was called to order by RL @ 8:03AM

Members Present: Richard Lewis (RL), Jim Gerald (JG) , Dorothy Rea (DR), Robert Kenny (RK), Sarah Spector (SS), Jenifer Languell (JL) Amy Biener was not present.

Staff Present: Shannon Treece, Melissa Gross-Arnold, Christy Noe, Erica Woods, Natalee Burns

Motion: To appoint Natalee Burns to be parent representative for this meeting at the physical location because the Principal had a family emergency. RK motion, DR seconded.

2. Additions or corrections-none.

3. Public Comment on Agenda Item -none.

4. Consent Agenda

Motion to remove Segregation of Duties and Lease Agreement from Consent Agenda.

JG moved. DR Seconded. Motion passed.

Motion to pass consent agenda items.

JG moved. DR seconded. Motion passed.

- a. Procurement Policy-**Attachment B**
- b. Inventory Control Policy-**Attachment D**
- c. Century Link Contract- **Attachment E**
- d. Enrollment Policy **Attachment F**
- e. CSP Distribution Agreement **Attachment G**

5. Conflict of Interest Work with foundation on Conflict of Interest issues.

6. Segregation of Financial Duties -Attachment C

Motion to approve Policy. RK, Seconded by DR.

Discussion: Do we want to be specific about Building Hope?

Motion that allows for Shannon to make revisions to policy if FLDOE comes back with changes.

Provide information to ratify on consent agenda. RK moved, DR seconded.

7. Lease Agreement-Attachment A

Sarah Spector. Created separate folder for lease called "lease documents". There is a resolution to allow board to approve lease.

Motion to approve the lease based on the motion that SS and MGA negotiate with Kitson.

RK Moved. DR Seconded.

Discussion: Start of the lease is the CO date. July 1. Budget might be a partial payment in July.

End of the lease. Set term on lease, if we move to a new building we have to decide if there is a transfer of the lease. Want to make sure it is clear for the notice the board needs to provide but also provides flexibility when they move.

Net lease. Sq. footage price plus 2 computations for utilities and expenses. What is computation?

\$15,000 a month for rent plus cost per classroom for utilities. Water/Sewer is \$100 month in budget.

Set of rules in lease about can and can'ts. Need to verify if we can comply with those rules. Need to agree to them. Shannon needs to take a look and can live by them.

All in favor. Motion passed.

5. Comments

- a. Public
- b. Attorney
- c. Board (good of the order)
- d. Principal

CN thanked Melissa Gross-Arnold for working hard to develop policies in a short timeline and thanked Shannon and Sarah for working on lease agreement.

RL thanked Christy Noe and Shannon Treece for working hard on all of the details of getting things done and the hundreds of tasks needed to open the school.

Adjourn

Meeting was adjourned at 8:37AM.

Public Comment

The public is invited to speak. Comments are limited to 3 minutes. The board may not answer questions during the meeting but the staff member may answer questions after the meeting.

Next Meeting: Tuesday, June 13, 2017 @ 5:00PM Woodlea Hall First Floor Conference Room